

**Proactive Declaration under Section 4(b) of Right to Information Act,2005 - Finance Commission Division.**

1.	<b>Particulars of its organization functions and duties [Section 4(1)(b)(i)]</b>	The Finance Commission Division (FCD) in Department of Expenditure deals with releases of Finance Commission (FC) grants as per recommendations of respective Finance Commission. The 14 <sup>th</sup> Finance Commission has recommended mainly three types of grants-in aid to States for its award period 2015-16 to 2019-20 i.e. <b>Post-Devolution Revenue Deficit Grant, Local Bodies grants and State Disaster Response Fund (SDRF)</b> . FCD also deals with various aspects of <b>National Disaster Response Fund (NDRF)</b> i.e. Inter Ministerial Central Team (IMCT) visit to states, brief for SC-NEC and HLC and release of Additional central assistance under NDRF based on recommendations received from the Ministry of Home Affairs (Disaster Management Division). Besides, 14 <sup>th</sup> Finance Commission has also recommended <b>Central Taxes devolution</b> to the State Governments and the same is released to the State Governments on monthly basis by the Department of Economic Affairs (Budget Division), North Block, New Delhi.
		Fiscal Reform Unit (FRU) has been assigned the task to keep track of status of fiscal consolidation under the recommendations made by the respective Finance Commissions for revision in Fiscal Responsibilities and Budget Management Act (FRBMA) and preparation of State-wise data-base thereon.
2	<b>Power and duties of its officers and employees [Section 4(1)(b)(ii)]</b>	The duties of the officers and employees of the Finance Commission Division are to effectively handle the work relating to Finance Commission and timely releases the grants/assistance to the State Governments as per Budget Provisions.
3	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>	The files are maintained by the dealing officials subject-wise. Initially receipts are marked from the level of Joint Secretary to Director, then to Joint Director/Deputy Director/Assistant Director then to dealing officials (SSO, JSO, Assistant, UDCs, etc.). Then files are put from lower rank to higher rank for decision. Now, most of the works/decisions are processed through MoF e-office systems.
4	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>	The Finance Commission Division releases the grants to the State Governments for specific schemes after fulfillment of the conditions as stipulated in the guidelines and based on the recommendation from the concerned nodal Ministries/Department during the award period of respective Finance Commission.
5	<b>Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]</b>	Finance Commission Division follows the directions/policy of Gol the for implementing the recommendations of FFC after making its guidelines in consultation with the concerned nodal Ministries/Departments for release of grants to State Governments.

6	<b>Categories of documents that are held by it or under its control.</b> [Section 4(1)(b)(vi)]	The documents held in the Finance Commission Division are maintained State-wise, subject-wise and as per allocation of work allotted to the officers/staff of this Division for dealing the matter according to the policy and guidelines as recommended by the respective Finance Commission during its award period
7	<b>Boards, Councils, Committees and other Bodies Constituted as part of the Public Authority</b> [Section 4(1)(b)(viii)]	Not Applicable.
8	<b>Directory of Officers and employee</b> [Section 4(1)(b)(ix)]	The directory in respect of the officers working in Finance Commission Division is maintained in the Personnel Division of this Department and is available on the website of the Department of Expenditure.
9	<b>Monthly Remuneration received by Officers &amp; employees including system of compensation</b> [Section 4(1)(b)(x)]	The same is maintained in the Personnel Division of the Department of Expenditure.
10	<b>Name, designation and other particulars of public information officers</b> [Section(1)(b)xvi)]	Shri Subhash Chandra Meena, Joint Director & CPIO of Finance Commission Division, Department of Expenditure, Block No.11, 5 <sup>th</sup> Floor, CGO Complex, Lodhi Road, New Delhi-110003 (Tel. No.011-24368543)
11	<b>The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made etc.</b>	The allocation made by the 14 <sup>th</sup> Finance Commission scheme-wise/year-wise grants to the State Governments during its award period 2015-20 is available in its report on website; <a href="https://fincomindia.nic.in">https://fincomindia.nic.in</a> Accordingly; this Division releases grants-in-aid to State Governments against their budgetary allocation after fulfillment of the conditionalities.
12	<b>The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.</b>	Under NDRF assistance Finance Commission Division deals with the in put subsidies to the farmers as per recommendations of the Ministry of Home Affairs (Disaster Management) and release to the State Government only. This Division does not deal with the beneficiaries directly under any of the assigned schemes.
13	<b>Particulars of recipients of concessions, permits or authorizations granted by it.</b>	Finance Commission Division does not deal with the concessions, permits or authorization, etc. Hence, not applicable.

14	Details in respect of the information, available to or held by it, reduced in an electronic form.	Information relating to 14 <sup>th</sup> Finance Commission grants during the award period 2015-2016 to 2017-18 respectively is available on the website of Department of Expenditure.
15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	Finance Commission Division does not deal with the citizens directly. Hence, not applicable.
16	Such other information as may be prescribed.	<p><u>Name of the current CPIO &amp; FAA.</u></p> <p>(i) Shri Subhash Chandra Meena, Joint Director &amp; CPIO of Finance Commission Division, Department of Expenditure, Block No.11, 5<sup>th</sup> Floor, CGO Complex, New Delhi-110003 (Tel. No.011-24368543)</p> <p>(ii) Shri Ashu Mathur, Adviser (Cost) &amp; First Appellate Authority, M/o Finance, D/o Expenditure, Finance Commission Division, Block No. 11, 5th Floor, CGO Complex, New Delhi-110003. Tel. No.011-24364361</p>
17.	Item/information disclosed so that public have minimum resort use of RTI Act to obtain information	The funds/assistance released to the State Governments during the 14 <sup>th</sup> Finance Commission award period 2015-16, 2016-17 and 2017-18 are available on website of Department of Expenditure (Finance Commission Division).

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