

No.F.9(7)/E-III/79
Government of India
Ministry of Finance
Department of Expenditure

....

New Delhi, the 27th Feb. 1980.

OFFICE MEMORANDUM

Subject:- Caretakers of Government buildings hired or owned by Government - Grant of Special pay.

The undersigned is directed to state that a Committee of the National Council (JCM) was set up to consider the request of the Staff Side that the post of the Caretakers of Government buildings be made ex-cadre and that a special pay of 30% of pay be attached to the post of Caretaker to compensate for onerous nature of duties. The Committee considered the matter, and the Committee's Report which was finalised on the 6th November, 1979, was adopted by the National Council at its meeting held on the 7th and 8th November, 1979. Pursuant to the agreed conclusions arrived at in the Committee, the President is pleased to decide as follows:

(i) The posts of Caretakers should be treated as ex-cadre in future and deputation (duty) allowance as admissible under the normal rules/orders might be allowed where caretaking duties would require fulltime attention. This allowance is subject to all the conditions laid down in this Ministry's O.M.No.F.1(11)/E-III/75 dated 7.11.1975 as amended from time to time for admissibility of deputation (duty) allowance, including that pay plus deputation (duty) allowance does not exceed the maximum pay of the post;

(ii) The level of the post of Caretakers should be decided depending upon the size of the office, number of people working, duties and responsibilities involved etc. Norms to determine the level of the post of Caretaker will be issued in due course. In future, no separate category or cadre of Caretakers to be filled in by direct recruitment will be created;

(iii) If caretaking duties can be discharged on a part-time basis by an existing official belonging to the establishment, a consolidated special pay of Rs.25/- per mensem may be given to the incumbent in addition to his grade pay.

2.
issue.

These orders will take effect from the date of

.....2/-

3. In so far as persons serving in the Indian Audit and Accounts Department are concerned, these orders issue after consultation with the Comptroller and Auditor General of India.

Sd.-

(H.R. Malhotra)

Under Secretary to the Govt. of India.

To

All Ministries/Departments of the Government of India.
(as per standard list with usual number of spare
copies.)